

# Decatur County School



## System

# Absence Policy

**Any child subject to compulsory attendance is considered truant when they have more than 4 days of unexcused absences during the school calendar year.**

<b>Number of Absences</b>	<b>Disciplinary Action</b>
<b><u>4</u></b>	<b>School Designee notification-phone call, Attendance Letter to Parents</b>
<b>6+</b>	<b>AST Meeting, Social Worker Referral, Referral to TEAM by the School Worker – Truancy Education and Mediation Team with DFCS, Law Enforcement, Juvenile Court, and District Attorney's Office.</b>

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### Tardy/Early Out Policy

All students are to be in their respective homerooms, no later than 7:55 A.M. each morning. Any student arriving in the classroom after the 7:55 A.M. bell will be asked to report to the office to sign in as tardy.

<b>Number of Times Tardy/Early Out</b>	<b>Disciplinary Action</b>
<b><u>1-2</u></b>	<b>Warning/Phone Call</b>
<b><u>3</u></b>	<b>Referral to principal-written notification to parent</b>
<b><u>4-9</u></b>	<b>Disciplinary action referral, Mandatory Parent Conference, Counselor Referral, or Social Worker Visit</b>
<b><u>10</u></b>	<b>Referral to Local Interagency Planning Team/SST</b>