The Decatur County Board of Education met for the Work Session Meeting on March 20, 2014, at 6:00 p.m. at the Decatur County Board of Education Support Center, 507 Martin Street. Members present were: Dr. Sydney Cochran, Chairman, Mr. Jacky Grubbs, Vice Chairman, Mr. Bobby Barber, Jr., Mr. Kelvin Bouie, Sr., Mr. Randall Jones and Mr. Winston Rollins.

Dr. Cochran called the meeting to order. Dr. Cochran announced that an action item to accept the furniture bids for the New Jones-Wheat Elementary School would be added to the agenda.

Superintendent Rayfield provided the Board with information on the following items:

- Financial Update - information provided by Superintendent, Dr. Fred Rayfield and Chief Financial Officer, Mr. Tim Matthews.
- Furniture Bid – New Jones Wheat Elementary School - information provided by Superintendent, Dr. Fred Rayfield.
- Executive Session – Personnel and Superintendent’s Evaluation.

Mr. Bobby Barber made a motion to enter executive session to discuss personnel and evaluate Superintendent Rayfield with a second by Mr. Winston Rollins. The motion carried and the Board entered executive session. No action was taken. Mr. Randall Jones made a motion to adjourn executive session with a second by Mr. Jacky Grubbs. The motion carried and the Board adjourned executive session. Dr. Cochran called the meeting back to order.

No action was taken.

REMINDERS:


Mr. Bobby Barber made a motion to adjourn, with a second by Mr. Jacky Grubbs. The motion carried and the meeting adjourned.

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J. Sydney Cochran              Fred H. Rayfield, Jr.
Chair or Presiding Officer    Secretary
The Decatur County Board of Education met for its regular monthly meeting on March 20, 2014, at 7:00 p.m. at the Decatur County Schools Support Center. Members present were: Dr. Sydney Cochran, Chairman, Mr. Jacky Grubbs, Vice Chairman, Mr. Bobby Barber, Jr., Mr. Kelvin Bouie, Sr., Mr. Randall Jones and Mr. Winston Rollins.

Dr. Cochran called the meeting to order. Mr. Jacky Grubbs gave the invocation. The inspirational message was provided by West Bainbridge Elementary Lead Teacher, Ms. Ortega Ross. Ms. Ross introduced students whom recited a poem written by them entitled: “Oh, the Places We Will Go with Common Core.”

Dr. Cochran announced that an action item for the Superintendent’s evaluation would be added to the agenda.

Mr. Randall Jones made a motion to accept the agenda. Mr. Kelvin Bouie gave a second to the motion. The motion carried unanimously.

Mr. Randall Jones made a motion to accept the minutes of the previous meeting. Mr. Kelvin Bouie made the second to the motion. The motion carried unanimously.

PUBLIC PARTICIPATION: Mrs. Kelly Harvey read a letter regarding the 2014 BHS Graduation being held at Centennial Field. Mrs. Harvey distributed a list of emails to the Chairman of the School Board, Dr. Cochran.

SPECIAL RECOGNITION:
Superintendent Rayfield presented:

- FUTP 60 Grant Award – West Bainbridge Elementary. Superintendent Rayfield acknowledged WBE as the recipient of the FUTP 60 Grant Award in the amount of $3,975.00. Physical Education Teacher Assistant, Mrs. Kim Barthel was the grant writer and Mrs. Allyson Matthews is the principal.

Superintendent Notes:

Dr. Rayfield shared information regarding the final days of the Georgia Legislative Session. The State Funding Increase (Budget) proposal by Georgia Legislators is waiting for the Governor’s signature. Overall, all is going well with the school system and we are preparing for the summer and getting ready for the New Jones Wheat Elementary School. Dr. Rayfield also recognized Mr. Michael Austin as the System Safety Coordinator for working with the Fire Marshall as he inspected several schools and sites. All sites and schools have passed the Fire Marshall Inspection.
INFORMATION ITEMS:

I. Administrative Services Report:

A. Financial: Tim Matthews, Chief Financial Officer, reported that with 67% of the school year completed, we have expended 64% of the budget. ESPLOST receipts for February were $323,000 and are down from the prior month, and down by 11% for the year. Mr. Matthews noted that the system is in good shape with Bond payments, however, he is observing with concern.

B. School Food Service: Debbie Purcell, SFS Director – absent.

C. Maintenance: Jerry Mills, Maintenance Director reported on the Fire Marshall’s visit and applauded all principals and the System Safety Coordinator for making the inspections a success. Mr. Mills also reported that roofing will begin next week and painting in two weeks at the new Jones Wheat Elementary School site. Overall, the new Jones Wheat Elementary School project is somewhat behind due to the weather, but going well.

D. Transportation: Farrell Lawrence, Transportation Director - reported to the Board on participation in the State Wide Bus Safety Stop Survey that will occur this spring.

E. Kathy Varner, Federal Programs Director reported on the completion of the third nine-weeks of school and preparing for the final nine-weeks and next year. Mrs. Varner also reported on the preparation for Migrant Summer School to begin in June for six weeks.

F. Dr. April Aldridge, Assistant Superintendent for Elementary Curriculum reported on the recent completion of the Writing Assessments throughout the school system. Dr. Aldridge reported that this is the season of testing with anticipation. The tests will consist of the CRCT, GHST, and EOCT following Spring Break. Dr. Aldridge stated that Instructional Rounds were held today at two of the schools and that she is very proud of all of the hard work demonstrated by all faculty and staff members.

G. Dr. Suzi Bonifay, Assistant Superintendent for Secondary Curriculum reported that teachers throughout the system have been working on writing pre and post tests for SLOs for the next school term. The teams are busy working to finish the writing by the end of the year and submit to the state for review.

H. Catherine Gossett, Exceptional Education Director reported that the Exceptional Education Department is busy working on Annual Reviews, evaluating students, and recently completed the second FTE Count. Mrs. Gossett also reported that the Exceptional Education Department serves 603 students.
I. Technology: Steve Dunn, Director reported on the process of evaluating a replacement system for the current emergency notification system.

**ACTION ITEMS:**

1. Recommend Approval of FY13 Audit Report. Mr. Kelvin Bouie motioned to approve the FY13 Audit Report. Mr. Jacky Grubbs seconded the motion. The motion carried with a unanimous vote.

2. Recommend Approval of Furniture Bids for Jones Wheat Elementary School Project. The bids were awarded to Innovative Furniture Solutions for School Furniture and to Tri State Office Supply for Office Furniture. Mr. Winston Rollins motioned to approve the furniture bids for the Jones-Wheat Elementary School Project. Mr. Jacky Grubbs seconded the motion. The motion carried with a unanimous vote.

3. Recommend Approval of Out-of-State and Overnight Field Trips: [No cost to the board]
   - JJE Explo Students, Panacea, Florida – April 29, 2014.
   - BHS Seniors, Orlando, Florida – May 2-3, 2014
   - BHS AFJROTC, Daytona, Beach, Florida – May 2 – 4, 2-14.
Mr. Bobby Barber made a motion to approve Out-of-State and Overnight Field Trip requests. Mr. Kelvin Bouie gave the second. The motion carried unanimously.

4. Recommendation of Personnel - Superintendent Rayfield presented the Board with the March 2014 personnel recommendations and resignations. Mr. Randall Jones made a motion to accept the personnel recommendations and resignations. Mr. Bobby Barber made a second to the motion. The motion carried unanimously.

5. Superintendent’s evaluation and contract - Dr. Cochran stated that Superintendent Rayfield was evaluated by Board members and received an excellent evaluation from the Board of Education members. Mr. Bobby Barber made a motion to extend Dr. Rayfield’s contract for one more year (June 30, 2017). Mr. Kelvin Bouie made a second to the motion. The motion carried unanimously.

Mr. Randall Jones made a motion to adjourn. Mr. Kelvin Bouie made a second to the motion. The motion carried with a unanimous vote. The meeting was adjourned.

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J. Sydney Cochran           Fred H. Rayfield, Jr.
Chair or Presiding Officer   Secretary