



**2021-2022
Parent Volunteer Program Agreement**

I have participated in *Parent Volunteer Training* and have received a copy of the *Parent Volunteer Guidelines* describing what is expected of me as a parent volunteer. I understand that my rights to participate in the **Parent Volunteer Program** in Decatur County Schools could be revoked if I do not adhere to volunteer guidelines listed below:

EFFECTIVE Volunteering at the School or in the Classroom and on Field Trips

DO:

Schedule a time to come in and help. If you sign up, show up.

Communicate how you would like to help, but be willing to serve in the capacity needed. Duties on field trips will be assigned.

If you are sick or have a conflict, contact the school or teacher as soon as you can.

Come well rested and with a smile on your face.

Maintain confidentiality for all students and information you might be privy to while in the classroom or on a field trip. You should never share information about a child's academic performance or behavior to anyone other than the teacher.

Report any behavior or academic concerns directly to your supervising teacher or staff member.

Turn your cell phone off and never use in front of children while volunteering.

Report any situation that you might be uncomfortable with to the building principal or staff member in charge of field trip.

Report any signs of abuse to the building principal or staff member in charge of the field trip.

Be flexible.

Be willing to learn new things that will help support learning in the classroom.

Take the opportunity to help maximize learning for the classroom/field trip in which you are participating.

Know what to do in an emergency.

Comply with school and system policies, including dress code.

DON'T:

Come to volunteer in order to have a parent conference with the teacher about your child.

Use the time to socialize with other adults. Your purpose is to support instruction in the classroom and monitor for safety and support learning on field trips.

Talk or text on your cell phone or post on social media without permission.

Try to be the disciplinarian in any situation. Simply stop the behavior, if dangerous, and report to the supervising teacher or staff member. The supervisor/school designee is responsible for discipline and conducting searches for any potential contraband.

Be alone with a child in the classroom or other location.

Don't grade papers or assign grades for any student, or use school computers for personal use.

Use inappropriate language; use or possess alcohol or other drugs; use tobacco in the presence of, or within the sight of, students; or administer any medications, prescription or nonprescription, to students on or off campus.

Talk about students and their academics or behavior to anyone other than the supervising teacher or staff member. This is a breach of ethics.

Be afraid to ask questions to help you understand your roles or responsibilities, or ever think that what you are doing is NOT making a HUGE difference!

Bring younger siblings while volunteering on campus or on field trips.

First Time Volunteers will sign at initial training.