The Decatur County Board of Education met for the Work Session Meeting on January 21, 2016, at 6:00 p.m. at the Decatur County Board of Education Support Center, 507 Martin Street. Members present were: Dr. Sydney Cochran, Chairman, Mr. Kelvin Bouie, Sr., Mr. Jacky Grubbs, Mr. Bobby Barber, Jr., Mr. Keith Lyle, and Mr. Winston Rollins.

Dr. Cochran called the meeting to order.

Superintendent Rayfield provided the Board with information on the following items:

- Budget Update - information provided by Superintendent, Dr. Fred Rayfield and Chief Financial Officer, Mr. Tim Matthews.
- February Board Meeting, Change Date - information provided by Superintendent, Dr. Fred Rayfield. The February Board Meeting will be held on February 25, 2016.
- County Communications Plan Update - information provided by Superintendent, Dr. Fred Rayfield.
- State Assessments - information provided by Assistant Superintendent, Dr. April Aldridge and Federal Programs Director, Mrs. Kathy Varner.

**Superintendent Notes:**

**Reminder of Action Item(s):**

1). Board Chair and Vice Chair – Selection Process.

**REMINDERS:**

1). BHS Football Banquet, BHS Cafeteria, Monday, January 25, 2016 at 6:30 p.m.
2). Board Training – Decatur County Schools Support Center, 6:00 p.m. – 9:00 p.m., February 4, 2016 – Topic: Ethical Standards and the Professional Standards Commission.

Bobby Barber made a motion to adjourn the meeting. Mr. Jacky Grubbs seconded the motion. The motion carried unanimously. The meeting was adjourned.

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J. Sydney Cochran
Chair or Presiding Officer

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Fred H. Rayfield, Jr.
Secretary
The Decatur County Board of Education met for its regular monthly meeting on January 21, 2016, at 7:00 p.m. at the Decatur County Schools Support Center. Members present were: Dr. Sydney Cochran, Chairman, Mr. Kelvin Bouie, Sr., Mr. Jacky Grubbs, Mr. Bobby Barber, Jr., Mr. Keith Lyle, and Mr. Winston Rollins.

Dr. Cochran called the meeting to order. Mr. Jacky Grubbs gave the invocation. The inspirational message was provided by Bainbridge Middle School students under the direction of Bainbridge Middle School Assistant Principal, Mrs. Letitia Austin. The students representing “TIES” gave an inspirational belief regarding their talents and gifts. The students were Corbin Austin, Austin Aldridge, Daniel Sellers, Tiarra Burwell, Lawson Chandler, Jr. and Derry Tate.

Mr. Bobby Barber made a motion to add agenda items, Approval of Federal Grants and enter Executive Session. Mr. Kelvin Bouie gave a second to the motion. The motion carried unanimously.

Mr. Bobby Barber made a motion to accept the agenda. Mr. Winston Rollins gave a second to the motion. The motion carried unanimously.

Mr. Bobby Barber made a motion to accept the minutes of the previous meeting. Mr. Jacky Grubbs made the second to the motion. The motion carried unanimously.

PUBLIC PARTICIPATION:

- Ms. Olive Wedderburn asked the Board for a Letter of Support in regards to a Youth and Community Empowerment Grant.

SPECIAL RECOGNITION and PRESENTATIONS:

Superintendent Rayfield presented:

- Recognition of Transportation Art Contest Winners - Superintendent Rayfield along with HMS Principal, Mr. Roy Mathews and JJE Principal, Mrs. Tammi Godwin recognized HMS students Marivoen Dominguez, Labresha Wimberly, Anel Romero Gamino (whom were absent) and JJE student Ezequiel Rivera as National School Bus Safety Poster Winners.

- Recognition of BHS Student Athlete and Football Coach - Superintendent Rayfield along with BHS Principal, Mr. Tommie Howell and BHS Assistant Coach, Mr. Brian Hill
recognized Dameon Pierce as Student Athlete of the Year and Coach Jeff Littleton as Region Coach of the Year (whom was absent).

- Recognition of Community Partners for STEM Modules - Superintendent Rayfield and Assistant Superintendent, Dr. April Aldridge along with Mrs. Donna McGlincy, Academic Science Coach, introduced the 2015-2016 STEM Community Partners. The Community Partners were Rodney Heard, Carlos Villa, Liv Warren, Kathy Bell, Dr. Gary Hawkins, Suzanne Brandt, Rusty Adams, Joe Truhett, Yolanda Amadeo, Mike McCall, Dr. Aric Aldridge, Teresa Adkins, Brian Hayes, Lindsey Hayes, Dr. Frank Flowers, Ida Cooksey, Adam Thompson, Jolea Josey, Dan Bryant, Shamira Herring, Crystal Godfrey, Jessica Ricketson, Seaborn Printing, Darren Deal, Velvet Mock and Doug Butler.

- Superintendent Rayfield reported:
  - Legislative budget update.
  - Chrome Books for BOE Members.
  - Continuing to review Strategic Waiver Contracts for school accountability.
  - Community Conversations to be held on January 28th at Jones Wheat Elementary School, 6:00 – 7:30 p.m.
  - Participation in instructional rounds with TIES Representative Marc Siciliano.
  - Review of County Communications Plan.

INFORMATION ITEMS:

I. Administrative Services Report:

A. Financial: Tim Matthews, Chief Financial Officer - reported that with 50% of the school year completed, we are 1% under budget. ESPLOST receipts for December were $341,000.00 which is down from the prior month and up by 9% than last year.

B. School Food Service: Mrs. Debbie Purcell, SFS Director - reported that with 50% of the year complete, SFS had expended 47% of their budget. Mrs. Purcell noted that SFS Managers were engaged in CPR/First Aid Recertification Training this week. Mrs. Purcell also noted that SFS is waiting for the new 2016 Food Guidelines.

C. Maintenance: Jerry Mills, Maintenance Director – reported that the Maintenance Department has been preparing for the inspection of the sprinkler and alarm systems, which passed with a 100% passing rate. Mr. Mills also note that RESA is working on
system cameras. Mr. Mills further noted that the Maintenance Department is preparing for spring athletics and the summer maintenance wish list.

D. Transportation: Steve Caulder, Transportation Director – Absent.

E. Kathy Varner, Federal Programs Director - reported that the Federal Programs Department is busy preparing for the Migrant Education Summer School Program. Mrs. Varner also reported that the second CCRPI Academy was held at RESA. Mrs. Varner further noted that Title I Monitoring will be held on March 9, 2016.

F. Dr. April Aldridge, Assistant Superintendent for Teaching and Learning – reported that TeleHealth has been added to Potter Street Elementary School as of January, 2016 and Elcan-King Elementary School will be added next month. Dr. Aldridge also noted that BHS and BMS has been awarded the Project Lead the Way (PLTW) Grant. Dr. Aldridge further noted that instructional rounds have been held with Marc Siciliano.

G. Dr. Suzi Bonifay, Assistant Superintendent for Evaluation – Absent.

H. Catherine Gossett, Exceptional Education Director - reported that the Exceptional Education Student Success Plan has been approved by the State Department of Education. She further noted that the next Circle of Adults Focusing on Education (CAFÉ) meeting will be held on January 28, 2016 at Jones Wheat Elementary School. Mrs. Gossett also noted that Pre-K Registration will be held on February 9, 2016. Mrs. Gossett further noted that the Exceptional Education Transition Fair was held today at BHS.

I. Steve Dunn, Technology Director – reported that the Technology Department has completed ERate projects at BHS, BMS, JJE and WBE.

ACTION ITEMS:

Elect Board Officers- Superintendent Rayfield opened the floor for nominations for Board Chairman for 2016. Mr. Bobby Barber nominated Dr. Sydney Cochran for the office of Board Chairman. Mr. Kelvin Bouie seconded the nomination. Mr. Bobby Barber made the motion to close nominations. Mr. Kelvin Bouie seconded the motion. The motion carried with a unanimous vote. Dr. Sydney Cochran will serve as Board Chairman for the 2016 year.

Dr. Cochran, on behalf of the Board of Education, expressed the pleasure and appreciation of the Board to work with all employees as a great team.

Dr. Cochran opened the floor for nominations for Vice Chairman. Mr. Winston Rollins nominated Mr. Jacky Grubbs for the office of Vice Chairman. Dr. Cochran seconded the nomination. The motion carried with a unanimous vote. Mr. Jacky Grubbs will serve as Vice Chairman for the 2016 year.
1. **Recommended re-appointment of School Board Attorney – Superintendent Rayfield asked the Board to re-appoint Mr. Bruce Kirbo, Jr. as Board Attorney for 2016. Mr. Kelvin Bouie made the motion to re-appoint Mr. Bruce Kirbo, Jr. as Board Attorney. Mr. Winston Rollins gave the second. The motion carried with a unanimous vote.**

2. **Recommend Approval of Federal Grants for FY16. Mr. Jacky Grubbs made a motion to approve Federal Grants for FY16. Mr. Winston Rollins gave the second. The motion carried unanimously.**

3. **Recommend Approval of out of state/overnight Field Trip Request – (No cost to BOE).**
   2. BHS Science Class, Florida Caverns State Park in Marianna, Florida – April 21, 2016. Mr. Bobby Barber made a motion to approve out of state/overnight Field Trip Request. Mr. Jacky Grubbs gave the second. The motion carried unanimously.

   Mr. Winston Rollins made a motion to enter executive session to discuss personnel with a second by Mr. Kelvin Bouie. The motion carried unanimously and the Board entered executive session. No action was taken. Mr. Jacky Grubbs made a motion to adjourn executive session with a second by Mr. Bobby Barber. The motion carried and the Board adjourned executive session. Dr. Cochran called the meeting back to order. No action was taken.

4. **Recommendation of Personnel - Superintendent Rayfield presented the Board with the January 2016 personnel recommendations and resignations. Mr. Kelvin Bouie made a motion to accept the personnel recommendations and resignations. Mr. Jacky Grubbs made a second to the motion. The motion carried unanimously.**

   Mr. Winston Rollins made a motion to adjourn. Mr. Kelvin Bouie made a second to the motion. The motion carried with a unanimous vote. The meeting was adjourned.

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J. Sydney Cochran             Fred H. Rayfield, Jr.
Chair or Presiding Officer    Secretary