Decatur County Board of Education
November 12, 2015
Work Session Meeting

The Decatur County Board of Education met for the Work Session Meeting on November 12, 2015, at 6:00 p.m. at the Decatur County Board of Education Support Center, 507 Martin Street. Members present were: Dr. Sydney Cochran, Chairman, Mr. Jacky Grubbs, Mr. Bobby Barber, Jr., Mr. Kelvin Bouie, Sr. and Mr. Winston Rollins. Absent: Mr. Keith Lyle.

Dr. Cochran called the meeting to order.

Superintendent Rayfield provided the Board with information on the following items:

- Financial Update - information provided by Superintendent, Dr. Fred Rayfield and Chief Financial Officer, Mr. Tim Matthews.
- Accountability/Flexibility Model Discussion and Update - information provided by Superintendent, Dr. Fred Rayfield.
- Instructional Technology - information provided by Brook Paige, Director of Instructional Technology.

Superintendent Notes:

REMINDEERS:

2). December Board Meeting – Thursday, December 17, 2015.
3). Winter Break – Monday, December 21, 2015 through Friday, January 1, 2016

Mr. Bobby Barber made a motion to adjourn the meeting. Mr. Kelvin Bouie seconded the motion. The motion carried unanimously. The meeting was adjourned.

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J. Sydney Cochran                             Fred H. Rayfield, Jr.
Chair or Presiding Officer                  Secretary
The Decatur County Board of Education met for its regular monthly meeting on November 12, 2015, at 7:00 p.m. at the Decatur County Schools Support Center. Members present were: Dr. Sydney Cochran, Chairman, Mr. Jacky Grubbs, Mr. Bobby Barber, Jr., Mr. Kelvin Bouie, Sr. and Mr. Winston Rollins. Absent: Mr. Keith Lyle.

Dr. Cochran called the meeting to order. Mr. Jacky Grubbs gave the invocation. The inspirational message was provided by West Bainbridge Elementary School Principal, Mr. Jamie Ard, Mrs. Cecilia Payne, Pre-K Teacher and students from various grade levels. Mr. Ard and the students read “I Am Thankful Essays” to the audience and Board of Education members.

Mr. Bobby Barber made a motion to accept the agenda. Mr. Winston Rollins gave a second to the motion. The motion carried unanimously.

Mr. Kelvin Bouie made a motion to accept the minutes of the previous meeting. Mr. Jacky Grubbs made the second to the motion. The motion carried unanimously.

PUBLIC PARTICIPATION:

- None

SPECIAL RECOGNITION and PRESENTATIONS:

Superintendent Rayfield presented:

- DOE Student Advisory Council - Superintendent Rayfield and BMS Assistant Principal, Mrs. Letitia Austin recognized BMS student Austin Aldridge as the Decatur County Schools Student Representative serving on the Department of Education Student Advisory Council.
- SHAPE Grant - Superintendent Rayfield and BMS Assistant Principal, Mrs. Letitia Austin recognized BMS Teacher, Mrs. Marion Bush as the recipient of the SHAPE $5,000.00 Grant for BMS.
- Region 1 – AAAA Champion Boys Cross Country Team - Superintendent Rayfield and BHS Principal, Mr. Tommie Howell recognized BHS Boys Cross Country Coach, Mrs. Yvette Greene and Team as the Region 1- AAAA Champions.
- Focus Area Presentation: Federal Program Director, Mrs. Kathy Varner and Parent Involvement Coordinator, Dr.
Cheryl Guy recognized system schools for their Parental Engagement and School Volunteer Program. Mrs. Varner noted that November is Family Engagement Month.

- Superintendent Rayfield reported:
  - BHS Graduation rate of 82%.
  - Over 800 students were vaccinated during the School Based Vaccination Program.
  - The system’s FTE and CPI Counts were held on October 6, 2015. 5011 student FTE’s were reported and 773 Faculty and Staff members were reported on the CPI Report.
  - Georgia Milestone Score Reports will be released on November 16, 2015.
  - BYOD – Bring Your Own Device is active in grades five through twelve.
  - Over 972 Chrome books are being used throughout the school system by students.
  - Students are engaged in Google classrooms and student email accounts have been set up.
  - A Parent Engagement Volunteer Reception was held this evening in recognition of Family Engagement Month.
  - The BHS Football Bearcats are Region Champs with a 10 – 0 record.
  - Encouraged attendance of the BHS Bearcats Football Game on Friday night, November 13, 2015.

INFORMATION ITEMS:

I. Administrative Services Report:

A. Financial: Tim Matthews, Chief Financial Officer, reported that with 33% of the school year completed, we are 1% under budget. ESPLOST receipts for October were $317,000.00 which is down from the prior month and up by 15% more than last year. Mr. Matthews noted that he is cautiously optimistic about the increase in ESPLOST receipts.

B. School Food Service: Mrs. Debbie Purcell, SFS Director, reported that with 33% of the year complete, SFS had expended 30% of their budget. Mrs. Purcell noted that the SFS Department has applied for an Equipment Grant for BMS under the Ag Appropriation Act to continue serving healthy school meals. Mrs. Purcell also reported that our annual Thanksgiving lunches were served today in all of the school cafeterias.
C. Maintenance: Jerry Mills, Maintenance Director – reported that the Maintenance Department has been busy this past month completing 130 of the 154 maintenance requests to date. Mr. Mills also noted that JWE passed their annual Generator Test Inspection. Mr. Mills further noted that his department is working on the camera systems at WBE and the main gate at BHS to ensure School Safety.

D. Transportation: Steve Caulder, Transportation Director – reported on the monthly bus safety drills that are held. Mr. Caulder also noted that work is being done for winterizing all school vehicles and buses.

E. Kathy Varner, Federal Programs Director - reported that November is Family Engagement Month and a reception was held this evening. Mrs. Varner also noted that Short Term Action Plans (STAPs) for School Improvement will be held November 17 and 18, 2015 for the first quarter of the school year and amazing goals are being implemented at all of our schools.

F. Dr. April Aldridge, Assistant Superintendent for Teaching and Learning reported on the Professional Learning sponsored by PAGE which was held at RESA. Dr. Aldridge noted that continuous work is being done in the area of Instructional Rounds with Marc Sciliano of TIES. Dr. Aldridge also noted that the Project Lead the Way application has been submitted for BHS, BMS, and HMS. Over 800 observations have been completed as we are nearing the first round of Formative Evaluations with TKES. The District Spelling Bee will be held on January 29, 2016. Dr. Aldridge noted a special thanks to BASF for partnering with HMS. The system is very thankful for all the hard-work of teachers and students.

G. Dr. Suzi Bonifay, Assistant Superintendent for Evaluation – Absent.

H. Sylena Wiggins, Assistant Exceptional Education Director - reported that the Exceptional Education Department hosted their first Circle of Adults Focusing on Education (CAFE) meeting as well as their first student led I.E.P. meeting. Mrs. Wiggins noted that Special Olympics Bowling will occur on November 19, 2015. There will be 64 participants from grades three through twelve.

I. Steve Dunn, Technology Director – reported on the migration of the current email system to Gmail. Mr. Dunn noted that currently both email systems are up and running. Mr. Dunn also noted that his department is busy preparing for Georgia online testing.

**ACTION ITEMS:**

1. Recommend Final Adoption of Policy Revisions:
IFCB – Field Trips and Excursions,
IHE – Promotion and Retention,
IHF (6) – Graduation Requirements – entering Fall 2008 – 2009 and Thereafter,
JBC (4) – Awarding Units and Transferring Credit
Mr. Kelvin Bouie made a motion to adopt the Policy Revisions of IFCB – Field Trips and Excursions, IHE – Promotion and Retention, IHF (6) – Graduation Requirements – entering Fall 2008 – 2009 and Thereafter, and JBC (4) – Awarding Units and Transferring Credit. Mr. Bobby Barber gave a second. The motion carried unanimously.

2. Recommend Adoption of Resolution to pursue Strategic Waiver System Accountability Option - Mr. Winston Rollins made a motion to adopt a resolution to pursue the Strategic Waiver System Accountability Option. Mr. Bobby Barber gave the second. The motion carried unanimously.

3. Recommend Approval of out of state/overnight Field Trip Request – (No cost to BOE).
   (1) BMS Middle School Honor Band, Troy, Alabama - December 3 – 5, 2015.
   Mr. Winston Rollins made a motion to approve out of state/overnight Field Trip Request. Mr. Bobby Barber gave the second. The motion carried unanimously.

4. Recommendation of Personnel - Superintendent Rayfield presented the Board with the November, 2015 personnel recommendations and resignations. Mr. Kelvin Bouie made a motion to accept the personnel recommendations and resignations. Mr. Winston Rollins made a second to the motion. The motion carried unanimously.

Mr. Winston Rollins made a motion to adjourn. Mr. Bobby Barber made a second to the motion. The motion carried with a unanimous vote. The meeting was adjourned.

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J. Sydney Cochran                     Fred H. Rayfield, Jr.
Chair or Presiding Officer           Secretary